

*Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail. All qualified applicants will be considered, but may not necessarily receive an interview. Selected applicants will be contacted by the hiring agency for next steps in the selection process. Applicants who are not selected will not receive notification.*

## JOB ANNOUNCEMENT

**POSITION: COUNTY FIRE MARSHAL**

Posting# 4201-0214jhm

### REQUIRED ATTACHMENTS TO APPLICATION:

- Supplemental Questionnaire
- College transcripts and/or diploma to receive College credit - internet printouts & photocopies are acceptable

**STARTING SALARY: \$2,371 Bi-weekly** plus benefits package

*Step increase available after completing probation and annually thereafter.*

**OPENING DATE:** January 28, 2014      **CLOSING DATE:** February 11, 2014

*The eligibility list created by this posting may be used to fill current full or part time vacancies and full or part time vacancies and grant funded vacancies that occur within the next two (2) months*

**For additional information see the job description at -** <http://www.utahcounty.gov/jobs>

### JOB SUMMARY:

Serves as the Utah County Fire Marshal. Administers the Utah County Fire Prevention Program and city contracts; Enforces the adopted fire codes and ordinances; Provides technical assistance for emergency situations and implements command structure under the guidelines of National Incident Management System (NIMS) for fire suppression.

### DUTIES INCLUDE:

Develop and provide fire prevention training, education, and technical expertise to home owners' associations and private home owners. Plan and implement urban fire prevention programs and activities. Serve as Utah County Incident Commander for hazardous material incidents and structural fire emergencies responded to by contract fire departments, manage County structural fire expenditures and support during emergencies. Primary arson investigator for fires within Unincorporated Utah County. Review construction plans and fixed fire protection installations for compliance with adopted county and International Fire Codes. Develop and maintain county fire marshal budget.

### EVALUATION AND SELECTION FACTORS INCLUDE:

**Knowledge** of fire management planning and practices including prescribed fire, fuel management, fire histories, and fire hazard analysis; NFPA codes, International Fire Code, International Building Codes and County Codes relating to fire regulations, arson and fire investigation techniques, local fire contracts and agreements.

**Ability** to plan and conduct fire prevention inspections, coordinate and work with allied agencies in the suppression of fires, operate and maintain various kinds of fire-fighting equipment, establish effective working relationships with federal, state and county government agencies.

### REQUIREMENTS FOR EMPLOYMENT:

Equivalent to a Bachelor's Degree in Fire Science or a closely related science field; and Three (3) years work experience in professional fire prevention activities. Selected applicants are subject to, and must pass, a full background check.

**Applicants receiving a conditional offer of employment will be required to submit to a pre-employment drug screen and additional background checks as required.**

### LICENSURE/CERTIFICATIONS:

Incumbent must possess a valid State of Utah driver's license. Incumbent will be required to possess or obtain fire inspector certification or building plans inspector certification.

**EXAMINATION/SELECTION PROCESS:** Individuals interested in the position must submit an official Utah County Government application and required attachments to the Utah County Office of Personnel Management, 100 East Center, Suite 3800, Provo, UT 84606, by 5:00 PM on the closing date. **NO POSTMARKS OR RESUMES.** Additional information will not be accepted after the closing date. The Personnel Department will screen the applications for minimum qualifications. The selection process will consist of a hiring interview, and may include any one, or a combination, of the following examinations: application and/or supplemental review/rating, written examination, performance test and/or oral examination. The Personnel Department reserves the right to call only the most qualified applicants to any of the examinations.

